

Item 11(v) Appendix B

4. DELEGATIONS TO INDIVIDUAL DIRECTORS AND OTHER OFFICERS

4.1	Chief Executive	Qualifications (if any)
4.1.1	To be Head of Paid Service under section 4 of the Local Government and Housing Act 1989. The functions of this role are set out in Part H1 of the constitution.	None
4.1.2	To be responsible for the overall organisational structure and management of the Council.	None
4.1.3	To be responsible for the effective leadership, management and performance of the Corporate Management Team.	None
4.1.4	In response to an emergency, to exercise the Council's powers under the Civil Contingencies Act 2004 and to take all necessary action on behalf of the Council, including taking a Key Decision where required on the grounds of urgency.	None
4.1.5	To be the Council's Returning Officer and Electoral Registration Officer.	None
4.1.6	To review the scale of fees for local authority elections annually in accordance with the mechanism approved by the General Purposes Committee.	None
4.1.7	In accordance with the Council's policies and procedures and the Officer Employment Procedure Rules, to dismiss employees at Director level and below.	None
<u>4.1.8</u>	<u>To determine the award of any discretionary payments to employees under the Local Government Pension Scheme or the Council's severance policy.</u>	
<u>4.1.9</u>	<u>To designate an officer to be the Council's Scrutiny Officer in accordance with section 9FB of the Local Government Act 2000.</u>	<u>After consultation with the Chairman of the Overview and Scrutiny Management Panel.</u>

Communications

4.1.10 To be responsible for corporate communications and marketing (including media and public relations). None Deleted: 8

Policy, Partnerships and Performance

4.1.11 To be responsible for the development of corporate strategy and for performance management and improvement. None Deleted: 9

4.1.12 To be responsible for overseeing the Council's approach to equality and diversity. None Deleted: 0

Complaints

4.1.13 To make compensation payments or provide other benefits arising from a complaint under the Corporate Complaints Procedure. Report for information to General Purposes Committee. Deleted: 1

4.1.14 To authorise the making of payments in respect of the settlement of an Ombudsman complaint. Report for information to General Purposes Committee. Deleted: 2

Data Protection and Freedom of Information

4.1.15 To be responsible for carrying out the Council's duties under the Data Protection Act 1998, Freedom of Information Act 2000, the Environmental Information Regulations 1992 and the Re-use of Public Sector Information Regulations 2005, including:- Deleted: 3

4.1.15.1 Maintaining Data Protection Act registrations. None Deleted: 3

4.1.15.2 Updating and maintaining the Publication Scheme under Section 19 of the Freedom of Information Act 2000. None Deleted: 3

4.1.15.3 Dealing with requests for information under the Freedom of Information Act 2000. Subject to compliance with the framework for dealing with Deleted: 3

Freedom of Information requests approved by the Monitoring Officer

4.1.15.4	Dealing with requests for re-use of information under the Re-use of Public Sector Information Regulations 2005 and specifically:-	None	Deleted: 3
4.1.15.4.1	determining whether to authorise re-use of information;	None	Deleted: 3
4.1.15.4.2	whether and what conditions should be attached to such re-use;	None	Deleted: 3
4.1.15.4.3	whether a charge should be applied and the level of such charge; and	None	Deleted: 3
4.1.15.4.4	the development of standard licences for re-use.	None	Deleted: 3